

# Bristol City Council

## Minutes of the Annual Licensing Committee

8 June 2016 at 2.00pm



### **Members Present:-**

Councillors Abraham, Clark, Clough, Davies, Eddy, Hance, Khan, Jama, Langley, Massey, Pearce, Whittle, Windows

### **Officers in Attendance:-**

Jonathan Martin – Licensing Manager, Pauline Powell – Legal Advisor, Allison Taylor – Democratic Services.

### **1. Welcome, Introductions and Safety Information.**

These were done.

### **2. Apologies for Absence**

Apologies were received from Councillor O'Rourke.

### **3. Declarations of Interest**

None were received.

### **4. Annual Business Report.**

The Democratic Services Officer introduced the report as follows:-

#### **A. Membership.**

It was noted that there remained a vacancy in the membership.

**Resolved – that the membership of the Licensing Committee for the 2016/17 Municipal Year be noted as follows:-**

Councillor Abraham  
Councillor Clark;  
Councillor Clough;  
Councillor C Davies;  
Councillor Eddy;  
Councillor Hance;  
Councillor Jama;



Councillor Khan;  
Councillor Langley;  
Councillor Massey;  
Councillor O'Rourke;  
Councillor Pearce;  
Councillor Windows  
Councillor Whittle.  
Vacancy.

#### **B. Election of Chair.**

Councillor Jama was nominated and seconded for the Chair of the Licensing Committee for the 2016/17 Municipal Year. There were no further nominations.

**Resolved - that Councillor Jama be elected Chair of the Licensing Committee for the 2016/17 Municipal Year.**

#### **C. Election of Vice-Chair.**

Councillor Davies was nominated and seconded for the Vice Chair of the Licensing Committee for the 2016/17 Municipal year. There were no further nominations.

**Resolved – that Councillor Davies be elected Vice Chair of the Licensing Committee for the 2016/17 Municipal Year.**

#### **D. Terms of Reference.**

These were noted.

**Resolved - that the Terms of Reference of the Licensing Committee for the 2016/17 Municipal Year be noted.**

#### **E. Dates and Times of meetings.**

These were noted.

**Resolved - that the dates and times be noted.**

#### **F. Establishment of Special Purposes Sub-Committee.**

The Committee noted that this Sub-Committee was able to deal with matters that would normally be considered at a Full Committee but which needed to be dealt with urgently. The Sub-Committee comprised the Chair, Vice Chair and a third member.

**Resolved - (1) that a Special Purposes Sub- Committee be established with the terms of reference as set out in Appendix A to the report.**



**(2) that Councillor Abraham be the third member to sit on the Sub-Committee.**

**G. Establishment of other Sub-Committees.**

**Resolved - (1) that the Licensing Committee establish Licensing (Hearings) Sub-Committees comprising any three members of the Licensing Committee and that each member of the Licensing Committee be appointed to serve on any such Sub-Committee which is convened so as to include him or her in its membership; and**

**(2) that each of the Sub-Committees so established shall have the terms of reference as set out in Appendix A.**

**H. Delegations to Sub-Committees and Officers.**

**Resolved - (1) that all Sub-Committees established by the Licensing Committee shall have delegated authority to discharge all functions falling within their terms of reference;**

**(2) that the Committee approves delegations to officers as recommended in paragraph 4H of this report; and**

**(3) that for the avoidance of doubt any authority conferred upon a Sub-Committee or an officer in connection with the discharge of any function includes the power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of the function concerned.**

**5. Minutes of:-**

- i) 10 June 2015;**
- ii) 14 April 2016;**
- iii) 20 April 2016;**
- iv) 22 April 2016.**

These were all agreed as a correct record.

**Resolved – that the minutes be agreed as a correct record and signed by the Chair.**



## **6. Public Forum**

There was none.

## **8. Announcements from the Chair.**

The Chair stated that she looked forward to working with her fellow Licensing members and hoped to influence where there were challenges.

The Vice Chair emphasised the importance of members attending Sub-Committees if they had agreed to sit. This was supported by the Chair.

## **9. Statement of Licensing Policy.**

The Licensing Manager made the following comments:-

1. There had been an unprecedented level of demand on their services in the past year;
2. This included 560 events that required officer involvement;
3. He noted the TENS regime had become more relaxed as a result of a deregulation exercise;
4. The Council's Statement of Licensing Policy was last reviewed and agreed at Full Council in September 2015 and would therefore be next reviewed 5 years from that date;
5. The Gambling Policy was a 3 year review last reviewed and approved in January 2016;
6. It was intended to take forward a review of the Sexual Entertainment Venue Policy. A report detailing the process was at draft stage and the Chair would be consulted in due course;
7. There had been some changes to legislation regarding immigration as the Home Office was now a Responsible Authority. The Committee's Legal Advisor added that the Immigration Act 2016 affected the functioning of the Licensing and taxi driving legislation. The schedule of amendment would change the ability for certain people to apply for a licence but it was unclear how this would play out in practice and government guidance was awaited. During some discussion, it was agreed that this matter be raised at the Core Cities Licensing Forum. The Act was in force but the implementation date with respect to the Licensing regime was yet to be confirmed. It was agreed that this be considered again when there was greater clarity.

**Resolved – that the Statement of Licensing Policy be noted.**

**The Meeting finished at 3pm.**

**CHAIR \_\_\_\_\_**

